


**CITY OF BETHLEHEM, PENNSYLVANIA
DEPARTMENT OF POLICE**

	INTER-OFFICE MEMORANDUM	
	TO:	Ms. Louise Kelchner
	FROM:	Captain Scott Meixell
	DATE:	24 Jul 2018
	RE:	2018 Edward Byrne Memorial Justice Assistant Grant

The Police Department is applying to receive up to \$33,922.00 in funding through the 2018 Edward Byrne Memorial Justice Assistance Grant (JAG). The grant will be used by the Police Department to continue improvements in computer hardware and software.

In order to receive and use these funds, the purpose and use of the funds must be made available for review by City Council. In the past, council has drafted and passed a resolution in support of this grant. I am requesting this communication be addressed at the next City Council meeting.

As in past years, these funds will be used to upgrade the department's computer hardware, software, and peripherals. Specifically, we will be renewing our subscription to PowerDMS document management software used for accreditation and managing department directives along with purchasing replacement ruggedized laptops and mounts for use in the patrol vehicle fleet.

A public hearing must be held to give interested persons opportunity to comment regarding the funding to be received by the Police Department. Therefore, I am requesting the proposed resolution be read into the record when appropriate. This will allow for the required opportunity for public comment.

A copy of the proposed resolution is attached to this memorandum.

Thank you for your assistance, and please contact me if you need any further information.

RESOLUTION NO. _____

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and Controller are hereby authorized to execute the grant award documents for funds to be received under the 2018 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of up to \$33,922.00. The grant will be used by the Bethlehem Police Department to continue improvements in computer hardware and software.

Sponsored by _____

ADOPTED by Council this day of , 2018 .

President of Council

ATTEST:

City Clerk